
**Job Profile- Terms of Reference
(Agreement with Independent Contractor)**

Position:	Specialist in Aircraft Mechanics
Project:	Agreement between UNOPS and BANOBRAS (Mexican Government)
Place of Destination:	Mexico City, Mexico
Section / Unit:	UNOPS Mexico
Contract / Level:	Ongoing Contract - ICS-10 (IICA-2)
Supervisor:	Project Advisor

1. General background of the project / assignment

In the framework of the Inter-institutional collaboration agreement between UNOPS and the government of the United Mexican States, through BANOBRAS, for the service of administration and disposal of goods, UNOPS will provide technical advisory services, with the main objective of initiating the process of commercialization and subsequent sale of the aircraft used by the President of the United States of Mexico, model Boeing 787- 8, seeking the best market conditions for the Mexican Government.

UNOPS will provide technical assistance regarding all acts prior to the sale of the aircraft, consisting on the organization of required technical documentation, inspection, valuation, market research and consolidation of sale alternatives, through mechanisms that provide the best market conditions to the Mexican Government.

Under the framework of this agreement, a second phase is envisaged in which the scope of the agreement will be extended to a fleet of 71 aircraft (aircraft and helicopters) owned by the government of the United Mexican States.

2. Purpose and scope of the assignment

The Specialist will be responsible for providing specialized technical advice to achieve the following results:

- a) Physical inspection for the identification of damage to the fuselage caused during the operation of the aircraft (s);
- b) Proceed to the Mechanical Inspection of the aircraft (s);
- c) Physically inspect the aircraft (s) in order to identify all the relevant components installed in the equipment, registering them through reports and photographs;
- d) Identify other relevant discrepancies of the aircraft (s) by registering them through reports and photographs;
- e) Evaluation of engines through Run up and other pertinent information acquired through the systems of the aircraft (s);
- f) Inspect, photograph and issue a report on the landing gear, APU, Propeller and engines of the aircraft (s);
- g) Evaluation of the general conditions of the interiors of the aircraft (s);
- h) For inspections, a "Check-list" will be provided to be followed. The Inspector will not be restricted only to this list, being able to add information that he considers appropriate.

All of the above maintaining strict confidentiality of information and applying the best market practices.

3. Monitoring and control of progress

The specialist will be in constant communication with the project leader and will provide detailed reports regarding the achievement of the results indicated in item 2.

In addition the performance of the Specialist will be recorded using the performance evaluation report (PER), including ongoing feedback.

4. Final product

Final report with the consolidation with all the elements raised during the inspection of the aircraft (s).

5. Qualifications and experience

a. Education

- A Master's degree in a relevant field is required preferably in mechanical engineering or aeronautical engineering.
- A combination of Bachelor's degree with an additional 2 years of relevant work experience may be accepted in lieu of the education requirements outlined above.

b. Work experience

- A minimum of 5 years of relevant experience (or more depending on academic qualifications) is required in technical advice to projects in the aeronautical sector related to the maintenance or inspection of aircraft in the private or public sector.

c. Languages

- English fluent level is required
- Spanish intermediate or fluent level is an advantage

d. Competencies



Develops and implements sustainable business strategies, thinks long term and externally in order to positively shape the organization. Anticipates and perceives the impact and implications of future decisions and activities on other parts of the organization.(for levels IICA-2, IICA-3, LICA Specialist- 10, LICA Specialist-11, NOC, NOD, P3, P4 and above)



Treats all individuals with respect; responds sensitively to differences and encourages others to do the same. Upholds organizational and ethical norms. Maintains high standards of trustworthiness. Role model for diversity and inclusion.



Acts as a positive role model contributing to the team spirit. Collaborates and supports the development of others. **For people managers only:** Acts as positive leadership role model, motivates, directs and inspires others to succeed, utilising appropriate leadership styles



Demonstrates understanding of the impact of own role on all partners and always puts the end beneficiary first. Builds and maintains strong external relationships and is a competent partner for others (if relevant to the role).



Efficiently establishes an appropriate course of action for self and/or others to accomplish a goal. Actions lead to total task accomplishment through concern for quality in all areas. Sees opportunities and takes the initiative to act on them. Understands that responsible use of resources maximizes our impact on our beneficiaries.



Open to change and flexible in a fast paced environment. Effectively adapts own approach to suit changing circumstances or requirements. Reflects on experiences and modifies own behaviour. Performance is consistent, even under pressure. Always pursues continuous improvements.



Evaluates data and courses of action to reach logical, pragmatic decisions. Takes an unbiased, rational approach with calculated risks. Applies innovation and creativity to problem solving.



Expresses ideas or facts in a clear, concise and open manner. Communication indicates a consideration for the feelings and needs of others. Actively listens and proactively shares knowledge. Handles conflict effectively, by overcoming differences of opinion and finding common ground.

6. Signatures- Post Description Certification		
Incumbent (if applicable):		
Name:		
Title:	Signature:	Date:
Supervisor:		

Name:		
Title:	Signature:	Date:
Chief Division/Section:		
Name:		
Title:	Signature:	Date: