

Economy Division

Memorandum

Date: 4 November 2020
Ref: Technical Specialist
IICA-2

From: Jacqueline Alvarez, Head of the Knowledge and Risk Unit, Chemicals and Health Branch, Economy Division

**Jacqueline
Alvarez**

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Through: Monika Gail MacDevette, Head of the Chemicals and Health Branch, Economy Division

Justus Mutiga, Finance and Budget Officer, Chemicals and Health Branch, Economy Division



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To: William Axelsson, Deputy Director
ERC UNOPS Geneva

Subject: Technical Specialist IICA-2 position (VA/2020/B5119/19977)

The Knowledge and Risk Unit of the Chemicals and Health Branch requested UNOPS services for the recruitment of the Technical Specialist IICA-2. After having formalized all the required steps of the process, UNOPS posted the vacancy announcement VA/2020/B5119/19977. Having in regard that since the launching of this recruitment process, pressing IT related matters under the *GEF-funded project "Integrated SC toolkit to improve the transmission of information under Articles 07 and 15 (Medium Size Project; GEF ID 9884)"* needs to be addressed, we have decided to repurpose the funding initially allocated for recruitment of the Technical Specialist (USD 95,815.87 as included in the attached budget approved for Technical Specialist IICA-2) to extend the existent Individual Contractor Agreement: 0208103-1021-M0-00 for Mr. Gbamra Akounda (attached), International IT consultant for Stockholm Convention Implementation Plans and Reporting. This is critical to advance with project deliverables and address the information technology needs identified by project countries.

I am currently seeking your support to cancel the above-mentioned process related to the VA/2020/B5119/19977 – Technical Specialist IICA-2, and request you to kindly use the funds available to extend the existent Individual Contractor Agreement: 0208103-1021-M0-00 for Mr. Gbamra Akounda. Annex I to the present Memo contains the Letter template for request for extension of a UNEP personnel under UNOPS contract, Annex II the revised Terms of Reference and Annex III the budget. For the latter, we have reassessed the needs in terms of duration of contract, and have decided to extend the contract for a period of 10 months, renewable.

Many thanks.